

## SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<b>PRC/Baker Places (1156 Valencia Hummingbird Respite)</b>	Division/Section	<b>SFHN/Behavioral Health Services (BHS)</b>		
Address	<b>170 9<sup>th</sup> Street</b>	Deputy Director	<b>Roland Pickens</b>		
	<b>San Francisco, CA 94103</b>	DPH Administrator	<b>Kelly Hiramoto, LCSW</b>		
Contact	<b>Brett Andrews</b>	Program Administrator	<b>(CDTA) James Stroh</b>	Phone	<b>415-255-3445</b>
	<b>CEO</b>	Contract Analyst	<b>Ada Ling</b>	Phone	<b>415-255-3493</b>

Request for approval of a new contract with PRC/Baker Places to support the creation of a Behavioral Health respite center at 1156 Valencia Street in San Francisco, called “1156 Valencia Hummingbird Respite” for the period of 04/01/2020-06/30/2022 (2 year and 3 months). The total proposed contract amount is \$7,779,339 which includes a 12% contingency.

<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> LBE	<input checked="" type="checkbox"/> RFP-Number:	Sole Source DPH SS 21.42	Date: _____
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Mod	<input type="checkbox"/> GPO		

Number of years DPH has been doing business with this organization: Over 35 years

<b><u>CONTRACT INFORMATION:</u></b>	<b><u>Prior Transaction</u></b>	<b><u>Proposed Transaction</u></b>	<b><u>Annualized Difference*</u></b>
	New – No Prior Transaction	04/01/2020-06/30/2022	
<b>Funding Sources:</b>			
MH COUNTY Adult - General Fund		\$4,245,838	\$4,245,838
MH Hummingbird Tipping Point Grant		\$2,700,000	\$2,700,000
TOTAL DPH REVENUES		\$6,945,838	\$6,945,838
12% Contingency Amount		\$833,501	\$833,501
CONTRACT TOTAL		\$7,779,339	\$7,779,339
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$2,993,013	\$2,993,013
Agency Funds		-\$0-	-\$0-
Contract FTE		53	53

**PROPOSED:**

Mode(s) of Service & Unit of Service Definition	No. Of Clients	No. of Units	Unit Cost (Average)
	720 Annually		
30 bed capacity (4/1/2020-6/30/2020)		2,321	
30 bed capacity (7/1/2020-6/30/2021)		9,308	\$321.60

UOS = 1 UOS is one bed day (based on midnight census) x .85% occupancy, or 25.5 bed capacity x 91 days in FY19-20 = 2,321 UOS and in FY20-21 = 9,308 UOS.

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & Follow-up:**

The contract will be monitored in accordance with all applicable Departmental procedures through the DPH Business Office, Office of Contract Compliance (BOCC).

**Nondiscrimination and Cultural Competency:**

The Contractor will participate in applicable cultural competency requirements.

**Other Significant Issues/Information:**

Following approval by the Health Commission of the proposed contract, final certification of the contract will be conditioned on the March 4, 2020 approval by the Board of Supervisors (BOS) to “accept and expend” the Tipping Point grant funding, which serves as a primary source of funding for this contract, and the later in March approval of the lease agreement between the City/DPH and Salvation Army, the owner of the location at 1156 Valencia. Due to the delay in returning to the Health Commission as a result of the pandemic, as of 4/21/20, the BOS has approved both the Tipping Point grant funding, and the lease for the proposed site.

The new 1156 Valencia Hummingbird Respite program is the second Behavioral Health Respite Center provided by PRC Baker Places, with the first site, the Behavioral Health Center Hummingbird Respite, located at the BHC on the ZSFGH campus. The program will provide an integrated, social rehabilitation, trauma informed, and harm-reduction model provided by mental health residential counselors, peer counselors, managers, and medical practitioners within a social milieu that will support clients in all aspects of their recovery.

The Baker Places 1156 Valencia Hummingbird Respite, has up to 30-beds capacity for overnight stays, with additional drop-in capacity, and is expected to open in April 2020. The program is designed to engage individuals who are not fully engaging with care, or not ready to enter into treatment by providing access to recovery and wellness conversation, activities, and programs in a home-like environment. The program combines one-on-one peer support and professional staffing. The 1156 Valencia Hummingbird Respite offers a short-term overnight model that facilitates client stabilization, provides linkage to social services, and offers clients an opportunity for referral to longer-term treatment and recovery.

The program is designed for adults following specific admission criteria. The Respite program, modeled after the City’s navigation system, serves adult residents of San Francisco who are often homeless and are high users of multiple systems and those who repeatedly use crisis-level services. Referrals to services will primarily originate from the Encampment Resolution Team, SFHOT, SFGH Psychiatric Emergency Services, Acute Inpatient Psychiatric Units, Community Mental Health Treatment Programs (Baker Places and Progress Foundation), and Intensive Case Management Programs.

The proposed contract is authorized under the SF Administrative Code Section 21.42 as a sole source. While there was a solicitation RFP 33-2018 BHS Respite Care for the very same service model (i.e. the BHC Hummingbird Respite) and PRC Baker Places was the only respondent, that solicitation was site specific. For that reason, the Department is requesting approval under Section 21.42 of the Administrative Code. Note: The Health Commission previously approved the PRC Baker Places contract for the BHC Hummingbird Respite in February 2019 for the term of 9/1/17-12/31/23 and contract amount \$23,842,706.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director**

<b>Board of Directors</b>	
Brian Schneider, PRC President Kent M. Roger, Esq., PRC Vice President Scott Justus, CVA, PRC Secretary Bill Matheson, Esq., PRC Treasurer Ryo Ishida	Tim Schroeder Michael Steinberg Meredith Treaster Doug Browning Ryan McKeel Jacques Michaels

**Owners of 10% or more of the Firm:**

None

**Executive Director**

Brett Andrews, CEO

**Recommendation:** The Department recommends approval of this contract.